



MEDIATION SERVICES AGREEMENT

Call for Daily Rate

Reservation of Dates and Necessary Deposits

Payment for mediation services must be received no later than five days prior to the date of the mediation. The deposit will cover all mediation services for the initial mediation date, including travel time. Additional fees and costs will not be charged unless agreed to by the parties.

Mediation fees shall be borne equally among the parties unless otherwise agreed by the parties or ordered by the court.

Cancellation

Deposits will be refunded if the matter is settled and written notice of cancellation is received at least five days prior to the first scheduled mediation. Otherwise, a refund will be made only to the extent that other matters are scheduled and heard within the reserved time.

Mediation Briefs

The parties are encouraged to submit mediation briefs at least five days prior to the first date of mediation. Email is the preferred way to deliver the briefs to the mediator but the parties can deliver them by mail or via personal delivery at the address listed below.

Briefs may be exchanged or kept confidential at counsel's option. If confidential, please so indicate on the face sheet of the brief.

Mediation Settlement Authority

All parties participating in the mediation, including their respective insurance representatives, if any, should have settlement authority. If that is not possible, please advise the mediator prior to the mediation session.

Ron White Mediation
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